

LICKING HEIGHTS LOCAL BOARD OF EDUCATION MEETING  
ORGANIZATIONAL MEETING

MONDAY, 6:02 P.M.

JANUARY 7, 2013

MINUTES OF THE LICKING HEIGHTS LOCAL BOARD OF EDUCATION  
ORGANIZATIONAL MEETING HELD JANUARY 7, 2013.

The Licking Heights Board of Education met for the purpose of conducting official school business on January 7, 2013 at 6:02 p.m. in the Licking Heights District Office, 6539 Summit Road, Pataskala with President Pro Tem Richard Wand presiding.

The President Pro Tem called on Treasurer Mrs. Vanover to call the roll. Those members present were: Mr. Brian Bagley, Mr. Mark Loth, Mrs. Nicole Roth, Mr. Matt Satterwhite and Mr. Richard Wand.

The proceedings of this meeting have been recorded.

Nominations were opened for the Board President.

Mr. Wand nominated Mr. Loth.

**Resolution #01-13-001. MOTION TO CLOSE NOMINATIONS**

Mr. Satterwhite moved and Mr. Bagley seconded to close the nominations.

**AYES:** Satterwhite, Bagley, Loth, Roth, Wand  
The President Pro Tem declared nominations closed.

**Resolution #01-13-002. MOTION TO ELECT PRESIDENT**

Mrs. Roth moved and Mr. Wand seconded to elect Mr. Loth as Board President.

**AYES:** Roth, Wand, Bagley, Loth, Satterwhite  
The President Pro Tem declared motion carried.

President Pro Tem Mr. Wand declared Mr. Loth Board President.

Nominations were opened for the Board Vice President.

Mr. Loth nominated Mr. Bagley.

**Resolution #01-13-003. MOTION TO CLOSE NOMINATIONS**

Mr. Satterwhite moved and Mr. Wand seconded to close the nominations.

**AYES:** Satterwhite, Wand, Bagley, Loth, Roth  
The President declared nominations closed.

**Resolution #01-13-004. MOTION TO ELECT VICE PRESIDENT**

Mr. Loth moved and Mrs. Roth seconded to elect Mr. Bagley as Board Vice President.

**AYES:** Loth, Roth, Wand, Satterwhite  
**ABSTAIN:** Bagley  
The President declared motion carried.

President Loth declared Mr. Bagley Board Vice President.

**Resolution #01-13-005. SET REGULAR BOARD OF EDUCATION MEETINGS**

Mr. Wand moved and Mr. Loth seconded that the Board of Education approves to set the third Tuesday of each month for regular Board of Education Meetings to be held at 7:00 p.m. in the High School, with the following exception:

TIME: 7:00 p.m.                      DATE: January 29, 2013

**AYES:** Wand, Loth, Bagley, Roth, Satterwhite  
The President declared the motion carried.

**Resolution #01-13-006. BOARD ACTION ITEMS**

Mr. Satterwhite moved and Mr. Loth seconded to approve the following Board Action Items:

- A. Motion to approve the Treasurer of Licking Heights Local Schools to invest all interim and inactive funds as prescribed by the Ohio Revised Code and Board Policy.
- B. Resolution to authorize the Treasurer of Licking Heights Local Schools to request from the County Auditor school tax advances, when available, for the calendar year 2013.
- C. Resolution to authorize the Treasurer of Licking Heights Local Schools to pay all bills within the limits of Appropriations Resolution as bills are received and after the merchandise has been inventoried and determined to be accurate and in good condition, and to report monthly to the Board those bills that were paid.
- D. Motion to establish a Service Fund for Board Members in the amount of \$5,000.
- E. Resolution to authorize the Superintendent to apply for all available State and Federal funds/grants.
- F. Resolution to appoint the Superintendent, and the Treasurer in the absence of Superintendent, as the Purchasing Agents for Licking Heights Local Schools.
- G. Resolution to authorize the Superintendent to employ temporary personnel with notification and subsequent approval sought at the next Regular Board meeting.

- H. Resolution to establish a Records Commission comprised of the President of the Board of Education, the Treasurer of the Board and Superintendent of Schools. The Commission shall meet at least once a year and establish rules for retention and disposal of records and to review the same.
- I. Resolution to authorize the Superintendent and Treasurer to use legal services of the Licking County Prosecutor and/or legal services that have expertise and experience with public school laws; Special Education Laws, Labor Issues, Financial Issues and other legal matters pertinent to the operation of a school district.

**AYES:** Satterwhite, Loth, Bagley, Roth, Wand  
The President declared the motion carried.

**Resolution #01-13-007. LEGISLATIVE LIAISON**

Mr. Loth moved and Mr. Satterwhite seconded to appoint Mr. Satterwhite as Legislative Liaison for the 2013 calendar year and Mr. Loth as alternate.

**AYES:** Loth, Satterwhite, Bagley, Roth, Wand  
The President declared the motion carried.

**Resolution #01-13-008. COMMITTEE APPOINTMENTS**

Mr. Wand moved and Mr. Loth seconded to approve the following Liaison Appointments:

A. Finance	<u>Mr. Mark Loth</u>	<u>Mr. Matt Satterwhite</u>
B. Curriculum	<u>Mrs. Nicole Roth</u>	<u>Mr. Matt Satterwhite</u>
C. Policy Review	<u>Mrs. Nicole Roth</u>	<u>Mr. Matt Satterwhite</u>
D. Building and Grounds	<u>Mr. Richard Wand</u>	<u>Mr. Brian Bagley</u>
E. Community Outreach	<u>Mr. Mark Loth</u>	<u>Mr. Brian Bagley</u>
F. Technology	<u>Mr. Mark Loth</u>	<u>Mr. Brian Bagley</u>
G. Student Liaison	<u>Mr. Richard Wand</u>	<u>Mrs. Nicole Roth</u>
H. Urban Liaison	<u>Mr. Mark Loth</u>	

**AYES:** Wand, Loth, Bagley, Roth, Satterwhite  
The President declared the motion carried.

## **ACTION AGENDA**

### A. Treasurer Recommendations

#### **Resolution #01-13-009.**

Mr. Loth moves and Mr. Bagley seconds that the Board of Education approves the following resolution accepting the rates and amounts.

WHEREAS, The Budget Commission of Licking County, Ohio, has

certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

RESOLVED, By the Board of Education of the **Licking Heights Local School District**, Licking County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said School District the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

and be it further

RESOLVED, That the Clerk of this Board be and is hereby directed to certify a copy of this Resolution to the County Auditor of Said County.

**AYES:** Loth, Bagley, Roth, Satterwhite, Wand  
The President declared the motion carried.

## **ADJOURNMENT**

#### **Resolution #01-13-010.**

Mrs. Roth moved and Mr. Bagley seconded to adjourn the Board of Education meeting at 6:25 p.m.

**AYES:** Roth, Bagley, Loth, Satterwhite, Wand  
The President declared the motion carried.

BOARD APPROVED: JANUARY 29, 2013

